

# Matthew (Mateusz) R. Ignatowski

## University Address

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## Home Address

14 Maitland Place,  
Garfield, NJ 07026

## Education

**The University of Scranton, Scranton PA**

Double Major; *Bachelor of Science*: Economics and Finance

**Cumulative GPA:** 3.53; Dean's list 5 semesters.

**Expected graduation: May 2018**

## Relevant Coursework

Corporate Finance, Financial Accounting, Forex Trading Seminar, Game Theory, Investment Management, Managerial Accounting, Portfolio Management

## University Experience

**Omicron Delta Epsilon Economics and Finance Honors Society- President**

**May 2017 – Present**

Lead the University of Scranton Omicron Delta Epsilon Xi Chapter. Developed/managed all club activities: meetings, networking receptions, school presentations, club trips, community outreach programs. Created club guidelines and academic requirements for future potential candidates.

**PRISM (*The University of Scranton Investment Fund – Student Managed*)**

**August 2014- Present**

Compiled data on economic issues and financial markets daily, to ensure positive net gains on portfolio. Coordinated with team analysts to provide recommendations on current holdings and future purchases. Presented and designed Keynote presentations for future stock pitches.

## Internship Experience

**MMspire Trading Company- Summer Intern Trader, Chicago IL**

**June 2017- Present**

Primary responsibility to spot trade CAD, EUR and GBP on a daily basis with tight stops/limits using 5 minute trends/candlesticks with initial balance account of \$1,000 real money. Current P/L = XXX, geometrically linked return = XXX. Built and adapted trading plan, maintained a daily trading binder, developed and implemented excel spreadsheet for profit/loss records and CFA geometrically linked returns. All trading records posted daily on website: cumulative P/L, returns and P/L by strategy. Secondary responsibility to develop market intelligence models in excel and professional presentations: historical volatility trend model, implied volatility model using GOAL SEEK, historical value at risk model, three factor parametric model for currencies and basic correlation trade model (EUR/GBP). Cross team model validation for audit purposes. Sustained and improved 'Networking Thursdays': practiced networking and client presentation skills on more than ten companies using a mini pitch technique and implementing good professional etiquette skills. Designed and maintained company website with up to date compliance reports, trading strategies, networking events, and team descriptions. Participated in leverage model building and risk management compliance.

**IBC Associates- Financial and Management Consulting Intern, Hoboken NJ**

**June 2015 - August 2015**

Drafted new change management guidelines and communications strategy materials for clients. Conducted market research and product analysis on specific demographic areas. Developed and presented competitor research analysis to senior team members.

## Work Experience

**The University of Scranton Fire Inspection- Supervisor and Inspector, Scranton PA**

**August 2014 – Present**

Inspected and generated proper documentation on all 125-campus buildings for fire safety compliance.

Followed up on work orders to ensure proper compliance with fire codes.

**University of Scranton Public Safety- Student Officer, Scranton PA**

**August 2014 – July 2016**

Maintained and demonstrated a higher student standard.

Efficiently and accurately handled on campus and student emergencies.

Assisted full time officers by enforcing established rules and regulations.

**Garfield Volunteer Fire Department- Volunteer Firefighter, Garfield, NJ**

**August 2012 – Present**

Answer and adhere to emergency situations quickly, assess conditions and act appropriately to contain fires, assist victims, and prevent escalation.

Maintain updated knowledge of safety guidelines, fire fighting techniques, treatment protocols, response requirements, and quality assurance procedures. Strategically assign resources to facilitate rescue operations and maintain public order.

## Skills and Interests

**Computer Skills:** Forex Trading, Proficient in MS Office (Excel, Word, Power Point, Outlook) and Bloomberg L.P Certified Equities, Currency, and Fixed Income.

**Language Skills:** Fluent in Polish, (Read, Speak, Write).

**Rugby (*University of Scranton Division II – Rugby Team*)**

**August 2012 – Present**

Student athlete and part of the starting roster. Volunteered in outreach programs and on campus services.